



Faculty and Graduate Teaching Assistant Workloads

Effective Date Friday, July 1, 1988

Status Final

Policy Type [Board of Visitors](#)

Contact Office [Executive Vice President and Provost \(Office of the\)](#)

Oversight Executive

Executive Vice President and Provost

Applies To Academic Division and the College at Wise.

Table of Contents

[Policy Statement](#)

Reason for Policy

Establishes the workload requirements for Faculty and Graduate Teaching Assistants for salary purposes.

Definition of Terms

Terms

Description There are no terms that require definition.

Policy Statement

Establishment of Policy on Faculty and Graduate Teaching Assistant Workloads

- The following resolution was adopted:
RESOLVED that the following policy on faculty and graduate teaching assistants workloads be and it is hereby established effective July 1, 1988:
- A full-time faculty workload for salary purposes is defined as twenty-four course equivalent hours per academic session. For part-time faculty, this load is pro-rated depending upon the duties assigned.
- A full-time graduate teaching assistant workload is defined for salary purposes as twenty work hours per week for the academic session or .50 FTE. For laboratory and discussion sections, eight contact hours per week of supervision are considered to be a full workload (.50 FTE); for multi-section courses, six credit hours per semester (i.e., two sections of three semester hours each) are considered a full workload (.50 FTE). In all cases, the remaining hours (i.e., to reach the 20 hours/week workload) include time for maintenance of office hours, consultations with students, administration and grading of papers, preparation time, or such other duties as may be assigned.

Policy Background

Reference: [Establishment of Policy on Faculty and Graduate Teaching Assistant Workloads](#), BOV minutes dated October 7, 1988, pg. 3522.

Major Category [Board of Visitors](#)

Approved By Board of Visitors

Approved Date Friday, October 7, 1988