EXT-002

Visits by Ambassadors and Senior Foreign Government Officials

Effective Date Tuesday, December 12, 2006

Status Final

Last Revised Wednesday, March 25, 2026

Policy Type University

Contact Office Vice Provost for Global Affairs (Office of the)

Oversight Executive
President of the University

Applies To Academic Division.

Table of Contents

Policy Statement

Reason for Policy

Creates guidelines for inviting ambassadors and senior foreign government officials to visit the University in order to deconflict and appropriately coordinate their visits.

Definition of Terms

Terms

Description There are no terms that require definition.

Policy Statement

Any University official who plans to host (or is aware of the possibility of a visit from) an ambassador or senior foreign government official (i.e., head of state, prime minister, government minister, political party leader at the national level, or senior judicial authority from a foreign government) should inform the Office of the Vice Provost for Global Affairs (VPGA). The VPGA will (1) maintain a central register of such invitations and visits; and (2) provide timely professional advice and, when possible, assistance to make such a visit beneficial for all involved. Written invitations to ambassadors or senior foreign government officials must be sent from the President's Office.

Compliance with Policy:
Failure to comply with the requirements of this policy may result in disciplinary action up to and including termination or expulsion in accordance with relevant University policies.

Direct questions about this policy to the Office of the Vice Provost for Global Affairs.

Procedures

Prior to hosting or inviting an ambassador or head of state to visit the University, contact the University's Vice Provost for Global Affairs at globalaffairs@virginia.edu.

Policy Background

First issued via email on 12/12/06 to Vice Presidents and Deans.

Major Category External Relations

Next Scheduled Review Sunday, March 25, 2029

Revision History

Updated Protocol Officer to the Vice Provost for Global Affairs, minor clarifying edits 3/25/26; Confirmed 8/20/25; Added Compliance section 7/19/21; Updated 10/6/14, 5/11/09.

Approved By President of the University

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