

Visits by Ambassadors and Heads of State

Effective Date Tuesday, December 12, 2006

Status Final

Last Revised Monday, July 19, 2021

Policy Type [University](#)

Contact Office

[President \(Office of the\)](#)

Oversight Executive

[President of the University](#)

Applies To

Academic Division

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[Policy Statement](#)

Reason for Policy

Creates guidelines for inviting ambassadors and heads of state to visit the University and managing those visits with appropriate protocol.

Definition of Terms

[Terms](#)

There are no terms that require definition.

Policy Statement

Any individual or University official who plans to host (or is aware of the possibility of a visit from) an ambassador or head of state should seek the guidance of the University's protocol officer. The protocol officer manages these invitations and visits. The officer's role is to provide timely professional advice and, when possible, assistance to make such a visit beneficial for all involved. Written invitations to ambassadors or heads of state must be sent from the President's Office.

Compliance with Policy:

Failure to comply with the requirements of this policy may result in disciplinary action up to and including termination or expulsion in accordance with relevant University policies.

Questions about this policy should be directed to the [Office of the President](#).

Procedures

Prior to hosting or inviting an ambassador or head of state to visit the University, contact the University's protocol officer, Kari S. Evans at 924-3337 or kse3f@virginia.edu.

Policy Background

First issued via email on 12/12/06 to Vice Presidents and Deans.

Major Category [External Relations](#)

Next Scheduled Review Friday, October 6, 2017

Revision History

Added Compliance section 7/19/21; Updated 10/6/14, 5/11/09.

Applies To Text

Academic Division.

Last modified February 27, 2024 - 8:21am

Approved By President

Approved Date December 12, 2006 - 12:00pm